

15 August 1962

25X1 [ ] called this morning and asked me to get for him  
the contents of the statements being used on fitness reports by  
25X1 FE and RID. [ ] gave me the following statement:

FE

This report has been prepared in accordance with the FE Division standards which recognize the principle of rating the individual against the group. Thus an "average" rating reflects an entirely satisfactory performance.

RID

Exactly the same with the following exceptions:

It says RI Division and the word average is not in quotes.

25X1<sup>1</sup>  
25X1 I 'phoned the above information to [ ] office [ ] at 11:00 a.m. She said she would give it to him right away so that he might discuss it with Mr. Helms.

25 YEAR RE-REVIEW

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COMMO

This report has been prepared under the criteria established by the D/CO in OC 56-505, dtd 30 August 56, to make fitness reports as realistic and as meaningful as possible. As an example numerical rating of 3 in section 1, part 2 should not be considered as an indication of inadequacy but more accurately as average within the age, experience and grade of the individual rated.

The above is the statement formerly used by Commo.

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